

## Lesson Plan

**Name of Assistant Professor** : Mrs. Sheetal

**Subject:** Human Resource Management

<b>Week 1</b>	An Introduction to Human Resource Management: Definition, Importance objectives and scope of Human Resource Management (HRM).
<b>Week 2</b>	Function of Human Resource Management: - Managerial and Operative Functions. Qualification and Qualities of Human Resource manager in our organization. Evolution and Growth of Human Recourse Management (HRM) India.
<b>Week 3</b>	Recruitment: - Meaning, Steps in recruitment policy, sources and modes of recruitment, Factors affecting recruitment.
<b>Week 4</b>	Selection: - Meaning, Essentials of Selection Procedure, Stages in Selection Procedure.
<b>Week 5</b>	Training: - Concept, Need and importance of Training. Methods of Training: - On the job Training + off the job Training, Principles of training, Evaluation of training Programme in India.
<b>Week 6</b>	Wages: - Meaning, Objective and Theories of wages, Methods of wage Programme: - Time wages and Piece wages methods
<b>Week 7</b>	Concept of wages: - Fair, Minimum and Living wage, Factors determining wage Structure of an organization, essentials of satisfactory wage policy.
<b>Week 8</b>	Wage Incentives: - Concept, Need and Importance of Incentives. Special Incentives Prefect sharing and Labour Co. Partnership and Essentials of Ideal Incentives system.
<b>Week 9</b>	Industrial Relations: - Concept, Importance and Objectives of industrial relations, Contents of industrial relations.
<b>Week 10</b>	Participants of Industrial relation and Recruitment of good Industrial relation Programme.
<b>Week 11</b>	Industrial Unrest: - Meaning, Forms and Causes of industrial disputes, Impact of Industrial unrest on the Economy,
<b>Week 12</b>	Preventive and curative methods and Agencies for Reconciliation of Industrial unrest.