

Lesson Plan

Name of the Teacher: Dr. Shilpa

Class: B.Com IV Semester

Name of Subject: Business Regulatory Framework

Week 1	Introduction, fundamental definition and meaning of partnership
	Characteristics, nature and touchstone of partnership
	Kinds of Partnership, Limited partnership
	Partnership and Joint Hindu Family, mutual relations of partners
	Rights and duties of partners, Relationship to other parties
	Implied authority and third party
Week 2	Types of partners, Minor as a partner, Admission of partner
	Outgoing partner, Dissolution of Partnership and firm
	Rights and liabilities of partners after dissolution
	Registration of partnership firm
	Partnership deed
Week 3	Negotiable instruments: Introduction
	Meaning, characteristics and presumptions of negotiable instruments
	Kinds of negotiable instruments
Week 4	Promissory note, Bills of exchange, Kinds of Bills of exchange
	Cheque, Making and Cancellation of cheque
	Types of instruments
	Parties to negotiable instruments
Week 5	Capacity of parties, Liabilities of parties
	Negotiation, Assignment, Endorsement, Kinds of endorsement
	Negotiation obtained by unlawful means
Week 6	Acceptance
	Payment for honour
	Presentation or presentment
	When presentment for payment is not necessary
Week 7	Discharge of parties from liabilities
	Dishonour
	Noting and protest
	Compensation
	Hundi

Week 8	Contract of sale: Introduction
	Sale and agreement to sell
	Subject matter of sale contract
	Price
	Destruction of goods
Week 9	Conditions and warranties: Introduction
	Distinction between condition and warranty
	Implied conditions and warranty
Week 10	Transfer of property and ownership: introduction
	What is title, Transfer of title of goods
	Performance of a contract of sale
Week 11	Right to information act: introduction, Meaning, objectives and features
	Important definitions
	Procedure for obtaining information
	Appeals
	Penalty
	Exemption from disclosure of information
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Week 12	Third party information, Central information commission
	State information commission
	Powers and functions of information commissions
	Obligations of public authorities and duties of public information officers
Week 13	Revision
	Test

Lesson Plan

Name of the Teacher: Dr. Shilpa

Class: B.Com II Semester

Name of Subject: Business Management

Unit 1	
Week 1	Staffing: Concept, Nature and Scope, Matching Job with People
Week 2	Recruitment, Sources
Week 3	Selection, Process, Methods
Week 4	Training, Importance, Methods, Process
Unit II	
Week 5	Motivation: Concept, Theories: Maslow, Herzberg, Megregor, Quchi
Week 6	Financial and Non-Financial Incentives
Week 7	Leadership: Concept Styles
Week 8	Leadership Theories
Unit III	
Week 9	Communication: Concept, Nature Types, Process Barriers, Remedies
Week 10	Control: Concept Process, Techniques Effective Control System
Unit IV	
Week 11	Management of Change: Concept and Nature Process of Planned Change
Week 12	Resistance to Change Emerging horizons of Management in changing Environment
Week 13	Revision of Syllabus and Test

Lesson Plan

Name of the Teacher: Dr. Shilpa

Class: B.Com IV Semester

Name of Subject: Business Statistics

Unit 1	
Week 1	Index Numbers:- Meaning, Types and Uses
Week 2	Methods of Constructing price and Quantity indices (Simple and Aggregate)
	Tests of adequacy
Week 3	Chain-base Index numbers, Base shifting, Splicing and Deflating
	Problems in constructing index numbers; Consumer price index.
Unit II	
Week 4	Analysis of Time Series: - Causes of Variations in time series data; Components of a time series.
	Decomposition- Additive and Multiplicative models
	determination of trend
Week 5	Moving averages method and method of least squares (Including linear second degree, Parabolic and Exponential trend)
	Computation of seasonal indices by simple averages
Week 6	Ratio to Trend, Ratio to moving average and link relative methods
Unit III	
Week 7	Theory of Probability: - Probability as a Concept; Approaches to defining probability
Week 8	Addition and Multiplication laws of probability;
Week 9	Conditional probability
	Baye's Theorem
Unit IV	
Week 10	Probability Distribution : - Probability distribution as a concept
	Binomial Distribution
Week 11	Poisson Distribution
Week 12	Normal Distribution
Week 13	Revision of Syllabus and Test

Lesson Plan

Name of the Teacher: Dr, Shilpa

Class: B.Com VI Semester

Name of Subject: Cost Accounting

Unit I	
Week 1	Meaning; Uses; Preparation of process account
	Treatment of Normal Wastage, Abnormal Wastage, Abnormal Effectiveness
Week 2	Treatment of opening and closing stock
	Joint - Product and By - Product: Main methods of apportionment of Joint cost
Week 3	Inter process profits
Unit II	
Week 4	Contract Costing: meaning, main features
	Preparation of contract account
Week 5	Escalation clause; contract near completion; cost plus contract
Week 6	Job and batch costing
Unit III	
Week 7	Meaning of budget and budgetary control, budgetary control as a management tool, limitations of budgetary control,
Week 8	Forecasts and budgets, installation of budgetary control system,
	Classification of budgets, fixed and flexible budgeting,
	Performance budgeting, zero based budgeting and responsibility accounting
Week 9	Standard Costing: Meaning, limitations, standard costs and budgeted costs, determination of standard cost
	Cost variances, direct material and direct labour
Unit IV	
Week 10	Marginal costing, Absorption costing, Marginal cost
Week 11	Cost volume Profit analysis, BEP Analysis, Key factor
	BEP chart, angle of incidence
Week 12	Concept of decision- making and steps involved, determination of sales mix, make or buy Decisions
Week 13	Revision of Syllabus and Test

