


**Government College for Women, Bahadurgarh**  
**Lesson plan, even semester Session**  
**Department of Commerce**  
**Name of Assistant Professor: Ms. Lalita**  
**B.Com 6th semester**  
**Subject: Taxation Law**

Date		Topics/ Chapters to be covered
From	To	
21/03/2022	26/03/2022	Rebate & Relief of Tax.
28/03/2022	02/04/2022	Computation of Total income of Individuals
04/04/2022	09/04/2022	Computation of Tax liability of individuals
11/04/2022	16/04/2022	Filling and Filing of return (ITR – I and II)
18/04/2022	23/04/2022	Assessment of Hindu Undivided Families
25/04/2022	30/04/2022	-----continue-----
02/05/2022	07/05/2022	Assessment of Firms
09/05/2022	14/05/2022	-----continue-----
16/05/2022	21/05/2022	-----continue-----
23/05/2022	28/05/2022	Association of Persons.
30/05/2022	04/06/2022	Income Tax authorities & their powers; procedure for assessment.
06/06/2022	11/06/2022	Deduction of Tax at Source (TDS); advance payment of tax.
13/06/2022	18/06/2022	Recovery & refund of tax; appeals & revision.
20/06/2022	25/06/2022	Penalties, offences & prosecutions.
27/06/2022	30/06/2022	<b>Revision and Test</b>

  
 Ms. Lalita  
 Assistant Prof  
 Dept. of Commerce  
 GCW, B. J. Road

**Government College for Women, Bahadurgarh**

**Lesson plan, even semester Session**

**Department of Commerce**

**Name of Assistant Professor: Ms. Lalita**

**B.Com 2<sup>nd</sup> Semester**

**Subject: Basic of Computer**

Date		Topics/ Chapters to be covered
From	To	
21/03/2022	26/03/2022	Fundamental of computers: Model of a digital computer; Functioning of a digital computer; Types of a digital computer; Advantages of computers. Difference between digital computer and analog computer.
28/03/2022	02/04/2022	Software concepts: Types of Software and their role, Different System Software types- Operating systems, Translators, System Utilities; Concept of Application Packages.
04/04/2022	09/04/2022	Types of an Operating system- Multi-user O.S., Multi-tasking O.S., Multi-Processing O.S; Time – sharing O.S., Multi-Programming O.S.
11/04/2022	16/04/2022	Operating System as a resource Manager, concept of GUI and CUI
18/04/2022	23/04/2022	Introduction to Windows: Components of a Application Window; Types of Windows, Windows as an Operating System.
25/04/2022	30/04/2022	Windows explorer, Using Paintbrush, Control Panel, Installing a printer
02/05/2022	07/05/2022	User interfaces- CUI and GUI; Concept of a Desktop and Taskbar, My Computer, Recycle Bin, My Documents and Internet Explorer icons.
09/05/2022	14/05/2022	MS-Excel: Applications of a Spreadsheet; Advantages of a Spreadsheet; Features of Excel.
16/05/2022	21/05/2022	Rows, Columns, Cell, Menus, Creating worksheet, Formatting, Printing.
23/05/2022	28/05/2022	Establishing worksheet links, Table creating and printing graphs.
30/05/2022	04/06/2022	Macros, Using Built-in-functions.
06/06/2022	11/06/2022	Applications of computers: Computers in Commerce, Marketing, Education and Management.
13/06/2022	18/06/2022	Revision and test
20/06/2022	25/06/2022	Revision and test
27/06/2022	30/06/2022	Revision and test

**Government College for Women, Bahadurgarh**

**Lesson plan, even semester Session**

**Department of Commerce**

**Name of Assistant Professor: Ms. Lalita**

**B.Com 4<sup>th</sup> Semester**

**Subject: Corporate Accounting**

Date		Topics/ Chapters to be covered
From	To	
21/03/2022	26/03/2022	Internal Reconstruction.
28/03/2022	02/04/2022	External Reconstruction in the nature of merger and purchase.
04/04/2022	09/04/2022	-----continue-----
11/04/2022	16/04/2022	Liquidation of a company
18/04/2022	23/04/2022	-----continue-----
25/04/2022	30/04/2022	-----continue-----
02/05/2022	07/05/2022	Financial reporting for financial institutions.
09/05/2022	14/05/2022	Final Accounts of Banking Companies.
16/05/2022	21/05/2022	-----continue-----
23/05/2022	28/05/2022	-----continue-----
30/05/2022	04/06/2022	Accounts of Holding Companies.
06/06/2022	11/06/2022	-----continue-----
13/06/2022	18/06/2022	-----continue-----
20/06/2022	25/06/2022	Revision and Test
27/06/2022	30/06/2022	Revision and Test

**Government College for Women, Bahadurgarh**

**Lesson plan, even semester Session**

**Department of Commerce**

**Name of Assistant Professor: Ms. Lalita**

**B.com 4th semester**

**Subject: Marketing Management**

Date		Topics/ Chapters to be covered
From	To	
21/03/2022	26/03/2022	Introduction: - Nature, Scope, Importance of marketing; Marketing concepts- Traditional and Modern.
28/03/2022	02/04/2022	Market Segmentation: - Concept, Importance and basis of market segmentation.
04/04/2022	09/04/2022	Consumer Behavior: - Nature, Scope, Importance, Factors affecting buyer behavior.
11/04/2022	16/04/2022	Product Planning and Development: - Importance and scope of product Planning in marketing; Stages of New product development.
18/04/2022	23/04/2022	Product Lifecycle: - Stages of Product life cycle; factors affecting product life cycle.
25/04/2022	30/04/2022	Branding and Trademark: - Difference between brand and trademark; advantages and criticism of branding; types of branding; Brand Policies and Strategies.
02/05/2022	07/05/2022	Pricing: - Meaning; Importance, Factors affecting pricing, pricing objectives, Types of price policy and pricing strategies.
09/05/2022	14/05/2022	Advertising: - Concept; Importance and criticism of advertising
16/05/2022	21/05/2022	Media of advertising; Evaluating advertising effectiveness.
23/05/2022	28/05/2022	Assignments & Presentations
30/05/2022	04/06/2022	Sales Promotion: - Importance, Methods, Functions and Publicity.
06/06/2022	11/06/2022	Sales Promotion: - Importance, Methods
13/06/2022	18/06/2022	Sales Promotion Functions and Publicity
20/06/2022	25/06/2022	Revision and Test
27/06/2022	30/06/2022	Revision and Test